



Gaming Employee Registration

Online Application Process



Where are we now?

- *Paper process in place since 2004*
- *Incomplete and illegible applications*
- *Lag time for data entry*
- *Human error*
- *Behind the times!*
- **New online system in place since 6/15/09**
- **Online gaming employee termination reporting launched 2/17/10**



Where are we now?

- “Mostly” paperless process
- Applicant fills out app online
- Computer registers automatically
- Payment and fingerprint receipt still manual
- Applicant Management functions for HR
 - Reporting capabilities (expiration report and all registered employees report)



What has changed?

- Applicant now completes gaming employee registration application online
- HR has great management and reporting tools in the new system
- HR no longer responsible for reviewing gaming employee registration application



Fingerprint Process Change

- Out-of-state fingerprints will be accepted for employees who will NOT be coming to Nevada but are working for a Nevada licensee
- Fingerprints must be taken at a law enforcement agency
- Send in both fingerprint cards with payment and online transaction receipt



Online Terminations OR Quarterly Term Reports ***New 2/17/10***

- Licensee must submit terminations online as they occur OR submit a quarterly term report to the Board as outlined in Reg 5.105 (12) in order to be in compliance
- Benefits to online reporting: Maintains an up-to-date list of all gaming employees registered to your location; no need to send any paperwork for term reports (monthly hire reports still apply)
- The Board prefers licensees use the online system to submit terminations



Gaming Regulation 5.105 (12)

“12. On or before the fifteenth (15th) day of the ensuing month after a calendar quarter, each licensee shall submit a written report to the board containing the name, social security number, position held, and date of termination or separation of all gaming employees terminated or separated from service within the preceding quarter.”



From ERU Home Page, click "Employee Terminations" link

ERU Main - Windows Internet Explorer provided by The Gaming Control Board

http://192.168.34.10/ger/faces/Welcome.jsp?form1:contentLayout:displayTree:system1:page3:page3_link_submittedLink=

File Edit View Favorites Tools Help

ERU Main

 **Gaming Employee Registration** 

ERU Homepage

Gaming Employee Registration Help Desk: (702) 486-3340

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Links	Information
Applicant Management Applicant Search Change Password Employee Terminations Forms and Instructions Registration Expiration Terminations Report Web Search Withdrawn Applicants Location Selection Application Menu	<p>Welcome to the NEW Gaming Employee Registration System.</p> <p>NOTE: The system will be unavailable every Wednesday and Friday from 12:00 P.M to 1:00 P.M. for system maintenance.</p> <p>(Added: 06/15/09)</p> <p>There is a new version of the Child Support Compliance Statement available as of 6/25/08. Please use the "Forms/Instructions" link to download the new version.</p> <p>(Added: 06/26/08)</p> <p>There is a new version of the Change of Employment Location/Additional Gaming Employment form available as of 1/29/08. Please log in with your user name and password and access the "Forms/Instructions" link to download the new version of this form.</p> <p>(Added: 01/30/08)</p> <p>There is a new version of the Licensee Representative Registration form available. Please log in with your user name and password and look under the "Forms/Instructions" link to access this form.</p>

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Done Internet 100%

Select Location and Search Employees by Name, SSN, or R#

http://192.168.34.10/ger/faces/RegLocsTermination.jsp - Windows Internet Explorer provided by The Gaming Control Board

http://192.168.34.10/ger/faces/RegLocsTermination.jsp

File Edit View Favorites Tools Help

http://192.168.34.10/ger/faces/RegLocsTermination....

 **Gaming Employee Registration** 

Registered Employee Terminations by Location

Location: * 19TH HOLE

Search By: Select an option

Search Val: Select an option
Last Name Like
SSN
Reg Nbr
All Employees

* Use buttons below to access report of all gaming employees registered at this location

Clear Report Export

[Main](#) | [Logout](#) | [Contact Us](#) | [Help](#)

Select Employee to Terminate by Clicking on Name Link


http://192.168.34.10/ger/faces/RegLocsTermination.jsp - Windows Internet Explorer provided by The Gaming Control Board

http://192.168.34.10/ger/faces/RegLocsTermination.jsp


File Edit View Favorites Tools Help

http://192.168.34.10/ger/faces/RegLocsTermination....

Page Tools



Gaming Employee Registration



Registered Employee Terminations by Location

Location: * 19TH HOLE

Search By: Last Name Like

Search Val: c

Search Clear Report Export

** Use buttons below to access report of all gaming employees registered at this location*

Registration Nbr	Name	Status	Position
R0008560	CHILD, D	Termination Submitted	Slot Change Person
R0022573	CLAWS	Active	Bartender
R0065948	COLLIER	Active	Bartender
R0089049	CASOLA	Termination Submitted	Bar Mgr

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Enter Termination Date and Click "Submit"

http://192.168.34.10/ger/faces/RegLocsTermination.jsp?form1:contentLayout:tblReg:tableRowGroup1 - Windows Internet Explorer pro

http://192.168.34.10/ger/faces/RegLocsTermination.jsp?form1:contentLayout:tblReg:tableRowGroup1:2:tableColumn8:nan

File Edit View Favorites Tools Help

http://192.168.34.10/ger/faces/RegLocsTermination....

 **Gaming Employee Registration** 

R0065948 - COLL - Bartender

Terminated On: * 

mm/dd/yyyy

Submit **Back**

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Done Internet 100%



Confirmation Message Appears

http://192.168.34.10/ger/faces/EmpTermination.jsp - Windows Internet Explorer provided by The Gaming Control Board

http://192.168.34.10/ger/faces/EmpTermination.jsp


File Edit View Favorites Tools Help

http://192.168.34.10/ger/faces/EmpTermination.jsp

 **Gaming Employee Registration** 

Successfully Terminated.

R0065948 - COLL - Bartender

Terminated On: * 
mm/dd/yyyy

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Done Internet 100%


Employee Now Shows as "Termination Submitted"

http://192.168.34.10/ger/faces/EmpTermination.jsp - Windows Internet Explorer provided by The Gaming Control Board

http://192.168.34.10/ger/faces/EmpTermination.jsp

File Edit View Favorites Tools Help

http://192.168.34.10/ger/faces/EmpTermination.jsp

 **Gaming Employee Registration** 

Registered Employee Terminations by Location

Location: * 19TH HOLE

Search By: Select an option

Search Val: Search Clear Report Export

** Use buttons below to access report of all gaming employees registered at this location*

Registration Nbr	Name	Status	Position
R0008560	CHIL	Termination Submitted	Slot Change Person
R0022573	CLA	Active	Bartender
R0065948	COL	Termination Submitted	Bartender
R0089049	CAS	Termination Submitted	Bar Mgr

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Done Internet 100%



Click on "Terminations Report" for Report of Terminations Submitted

ERU Main - Windows Internet Explorer provided by The Gaming Control Board

http://192.168.34.10/ger/faces/RegLocsTermination.jsp?form1:gcbFooter:footerLayout:linkMain_submittedLink=form1:gcbF

File Edit View Favorites Tools Help

ERU Main

 **Gaming Employee Registration** 

ERU Homepage

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Internet 100%

Enter Date Range and Click "Submit"

http://192.168.34.10/ger/faces/EmpTermRpt.jsp - Windows Internet Explorer provided by The Gaming Control Board

http://192.168.34.10/ger/faces/EmpTermRpt.jsp

File Edit View Favorites Tools Help

http://192.168.34.10/ger/faces/EmpTermRpt.jsp

Home RSS Print Page Tools



Gaming Employee Registration



Terminated Employees Report

Location: * 19TH HOLE

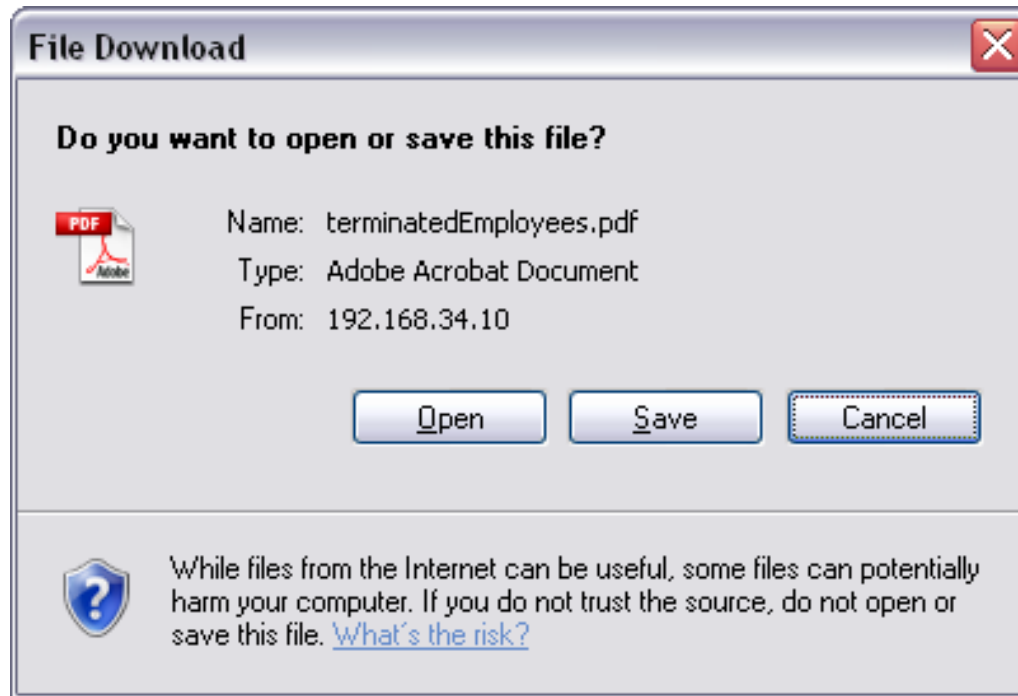
Terminated From: * 01/01/2010 mm/dd/yyyy

Terminated To: * 02/01/2010 mm/dd/yyyy

Submit Cancel

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Report is in a .pdf Format



Terminations Report

terminatedEmployees[1].pdf - Adobe Reader

File Edit View Document Tools Window Help

71.1% Find

Terminations Report

For the period: 01/01/2010 thru 02/01/2010

Location : 19TH HOLE

RegNbr	Name	Terminated On	Position	Terminated By
R0124467	ANTH	01/26/2010	Bartender	kalyanam, jyothsna
R0089049	CASO	01/12/2010	Bar Mgr	kalyanam, jyothsna
R0016666	REINH	01/12/2010	Slot Change Person	kalyanam, jyothsna
R0092328	SMITH	01/26/2010	Slot Change Person	kalyanam, jyothsna
R0057878	SWEN	01/07/2010	Slot Dept	kalyanam, jyothsna
R0140402	VIGIL,	01/11/2010	Gen Mgr	kalyanam, jyothsna

2/12/10 3:45 PM Page 1 of 1



For List of All Registered Employees, Click "Employee Terminations"

ERU Main - Windows Internet Explorer provided by The Gaming Control Board

http://192.168.34.10/ger/faces/EmpTermRpt.jsp?form1:gcbFooter:footerLayout:linkMain_submittedLink=form1:gcbFooter:f

File Edit View Favorites Tools Help

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Internet 100%

Click the "Report" Button


http://192.168.34.10/ger/faces/RegLocsTermination.jsp - Windows Internet Explorer provided by The Gaming Control Board

http://192.168.34.10/ger/faces/RegLocsTermination.jsp


File Edit View Favorites Tools Help

http://192.168.34.10/ger/faces/RegLocsTermination....

Page Tools



Gaming Employee Registration



Registered Employee Terminations by Location

Location: * 19TH HOLE

Search By: Select an option

Search Val:

** Use buttons below to access report of all gaming employees registered at this location*

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Done Internet 100%

List Appears as a .pdf Document

registeredEmployees[1].pdf - Adobe Reader

File Edit View Document Tools Window Help

71.1% Find

Registered Employees

For : 19TH HOLE

Reg Nbr	Name	Expiration	Position	Status
R0124467	ANT	03/17/2013	Bartender	Termination Submitted
R0044779	BOL	05/04/2010	Bartender/Change Person	Active
R0089049	CAS	12/12/2011	Bar Mgr	Termination Submitted
R0008560	CHII	04/12/2009	Slot Change Person	Termination Submitted
R0022573	CLA	08/21/2014	Bartender	Active
R0065948	COL	01/20/2011	Bartender	Termination Submitted
R0077113	DAL	06/23/2011	Bartender	Active
R0126050	DEL	04/07/2013	Bartender	Active
R0080641	GAF	08/07/2011	Bartender	Active
R0008767	HAF	04/14/2009	Bartender	Active
R0088962	HAT	12/11/2011	Bartender	Active
R0138620	HEM	09/22/2013	Slot Host/Hostess	Active
R0038678	LALI	03/02/2010	Bartender/Change Person	Active
R0035969	MAC	01/24/2010	Bartender	Active
R0110835	MAT	09/20/2012	Bartender	Active
R0045033	OLD	05/06/2010	Bartender	Active
R0062413	PEL	12/22/2010	Slot Clerk	Active
R0023899	PET	10/01/2014	Floor Supervisor	Active
R0023900	PET	10/01/2014	Owner	Active
R0078642	RAY	07/11/2011	Bartender	Active
R0016666	REII	06/29/2009	Slot Change Person	Termination Submitted

2/12/10 3:48 PM Page 1 of 2



To Create Registered Employees List in Excel, Click the "Export" Button

http://192.168.34.10/ger/faces/RegLocsTermination.jsp - Windows Internet Explorer provided by The Gaming Control Board

http://192.168.34.10/ger/faces/RegLocsTermination.jsp

File Edit View Favorites Tools Help

http://192.168.34.10/ger/faces/RegLocsTermination....

 **Gaming Employee Registration** 

Registered Employee Terminations by Location

Location: * 19TH HOLE

Search By: Select an option

Search Val: Search Clear

** Use buttons below to access report of all gaming employees registered at this location*

Report **Export**

[Main](#) | [Logout](#) | [Contact Us](#) | [Help](#)

Done Internet 100%

Excel Document of all Registered Gaming Employees

Export[1] [Compatibility Mode] - Microsoft Excel

	A	B	D	F	H	J	K
		Reg Nbr	Name	Expiration	Position	Status	
1							
2		R0124467	ANT	03/17/2013	Bartender	Termination Submitted	
3		R0044779	BOU	05/04/2010	Bartender/Change Person	Active	
4		R0089049	CAS	12/12/2011	Bar Mgr	Termination Submitted	
5		R0008560	CHIL	04/12/2009	Slot Change Person	Termination Submitted	
6		R0022573	CLA	08/21/2014	Bartender	Active	
7		R0065948	COL	01/20/2011	Bartender	Termination Submitted	
8		R0077113	DAL	06/23/2011	Bartender	Active	
9		R0126050	DEL	04/07/2013	Bartender	Active	
10		R0080641	GAR	08/07/2011	Bartender	Active	
11		R0008767	HAR	04/14/2009	Bartender	Active	
12		R0088962	HAT	12/11/2011	Bartender	Active	
13		R0138620	HEM	09/22/2013	Slot Host/Hostess	Active	
14		R0038678	LAL	03/02/2010	Bartender/Change Person	Active	
15		R0035969	MAC	01/24/2010	Bartender	Active	
16		R0110835	MAT	09/20/2012	Bartender	Active	
17		R0045033	OLD	05/06/2010	Bartender	Active	
18		R0062413	PEL	12/22/2010	Slot Clerk	Active	
19		R0023899	PET	10/01/2014	Floor Supervisor	Active	
20		R0023900	PET	10/01/2014	Owner	Active	
21		R0078642	RAY	07/11/2011	Bartender	Active	
22		R0016666	REIN	06/29/2009	Slot Change Person	Termination Submitted	
23		R0144170	RON	12/12/2013	Bartender	Active	
24		R0092328	SMIT	02/01/2012	Slot Change Person	Termination Submitted	
25		R0057878	SWE	10/05/2010	Bartender/Change Person	Termination Submitted	
26		R0024345	VAN	09/15/2009	Bartender	Active	

activeEmployeesXlsReport



Helpful Hints on Terminations

- Running Term Reports on the system serves as an audit tool to ensure all of your terminations were submitted (suggest doing this quarterly; **no need to send these in to GCB**)
- Running Registered Employees list allows you to “clean up” your list and remove all employees who have left your location from your list (suggest doing this immediately and periodically thereafter; no need to send to GCB)



What has not changed?

- Gaming statutes (NRS) and regulations
- What information is required on the application
- Fees
- Paper process still exists (in exceptional circumstances)
- Hire and term reports still manual at this time
- GCB background investigation process



Statutes and Regs Review

- NRS 463.0157: Gaming Employee Defined
- NRS 463.335: Gaming employee registration required; System of Records; Background investigations/objections; hearing procedures
- Gaming Regulation 5
 - Duties of licensee/procedures
 - Hire and termination reports of gaming employees
 - Photo requirements



The new process: in a nutshell

- Applicant is hired in a gaming position by HR
- HR creates header and gives applicant worksheet
- Applicant logs in online and completes application
- Applicant gets fingerprinted and purchases money order
- Applicant returns to HR with fingerprint receipt and money order
- HR logs into online system and submits completed app to GCB, mails in money order and fingerprint receipt



Features of the Online Application

- Mandatory fields
- Drop-down menus
- Prepopulated information
- Help pages
- Tabs: Several forms in one place
- System saves work upon logout



Make sure you don't....



***Closing your internet browser completely will not
save your work!***


HR Process:

<https://gcbger.nv.gov/ger>


- Same site address as old login page
- Applicant Search: Still the first step!
- Register a new applicant
- Existing applicant: Change of location, Renewal, or Change of name
- Submit applications to GCB and mail in paperwork
- PLEASE NOTE: Fingerprint Receipt form must still be provided manually by HR.

For a new applicant

http://ccutil.gcb.local:8080/?form1:gcbFooter:footerLayout:linkMain_submittedLink=form1:gcbF



Gaming Employee Registration



ERU Homepage

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Links

- [Applicant Management](#)
- [Applicant Search](#)
- [Change Password](#)
- [Forms and Instructions](#)
- [Registration Expiration](#)
- [Web Search](#)
- [Withdrawn Applicants](#)

Information

There is a new version of the Child Support Compliance Statement available as of 6/25/08. Please use the "Forms/Instructions" link to download the new version.

(Added: 06/26/08)

There is a new version of the Change of Employment Location/Additional Gaming Employment form available as of 1/29/08. Please log in with your user name and password and access the "Forms/Instructions" link to download the new version of this form.

(Added: 01/30/08)

There is a new version of the Licensee Representative Registration form available. Please log in with your user name and password and look under the "Forms/Instructions" link to access this form.

(Added: 09/21/07)

NOTE: Effective immediately, Child Support Compliance Statements must accompany all Change of Location/Additional Gaming Employment Notices and Gaming Application packages pursuant to NRS 463.3351. If you have any questions, please contact the Employee

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Applicant Search Screen

http://ccutil.gcb.local:8080/ - Applicant Search - Windows Internet Explorer provided by Gaming



Gaming Employee Registration



Applicant Search

Search By: *

Nbr: *
(No Punctuation or Special Characters)

Last Name: *

First Name: *

DOB: *
(mm/dd/yyyy)

[Main](#) | [Logout](#) | [Contact Us](#) | [Help](#)

New Applicant Button

http://ccutil.gcb.local:8080/ - Applicant Search - Windows Internet Explorer provided by Gaming



Gaming Employee Registration



Applicant Search

Search By: * ▼

Nbr: *
(No Punctuation or Special Characters)

Last Name: *
First Name: *
DOB: *
(mm/dd/yyyy)

No Records Found.

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Create Header Record

https://gcbger.nv.gov/ger/faces/AppType.jsp - Windows Internet Explorer provided by Gaming Co...

https://gcbger.nv.gov/ger/faces/AppType.jsp

File Edit View Favorites Tools Help

https://gcbger.nv.gov/ger/faces/AppType.jsp

Google

Home RSS Print Page Tools



Gaming Employee Registration



Applicant Registration

SSN: * 900-01-5173 Applicant ID:

First Name: * DORA HR Location: * 01620 - OASIS RESORT CASINO GOLF & SPA (Non Restricted) ▼

Middle Name: THE Work Location: * 01620 - OASIS RESORT CASINO GOLF & SPA (Non Restricted) ▼

Last Name: * EXPLORER Category: * Surveillance ▼ Position: * Surveillance Mgr ▼

Hire Date: * 09/02/2009  mm/dd/yyyy

Date of Birth: * 01/01/1986

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Internet 100%

Print Worksheet

https://gcbger.nv.gov/ger/faces/AppType.jsp - Windows Internet Explorer provided by Gaming Co...
https://gcbger.nv.gov/ger/faces/AppType.jsp
File Edit View Favorites Tools Help
https://gcbger.nv.gov/ger/faces/AppType.jsp
Google
Page Tools



Gaming Employee Registration



Applicant Registration

Status: Incomplete

SSN: * 900-01-5173 Applicant ID: A0907250 [Reset Application](#)

First Name: * DORA HR Location: * 01620 - OASIS RESORT CASINO GOLF & SPA (Non Restricted) ▼

Middle Name: THE Work Location: * 01620 - OASIS RESORT CASINO GOLF & SPA (Non Restricted) ▼

Last Name: * EXPLORER Category: * Surveillance ▼ Position: * Surveillance Mgr ▼

Hire Date: * 09/02/2009  mm/dd/yyyy

Date of Birth: * 01/01/1986

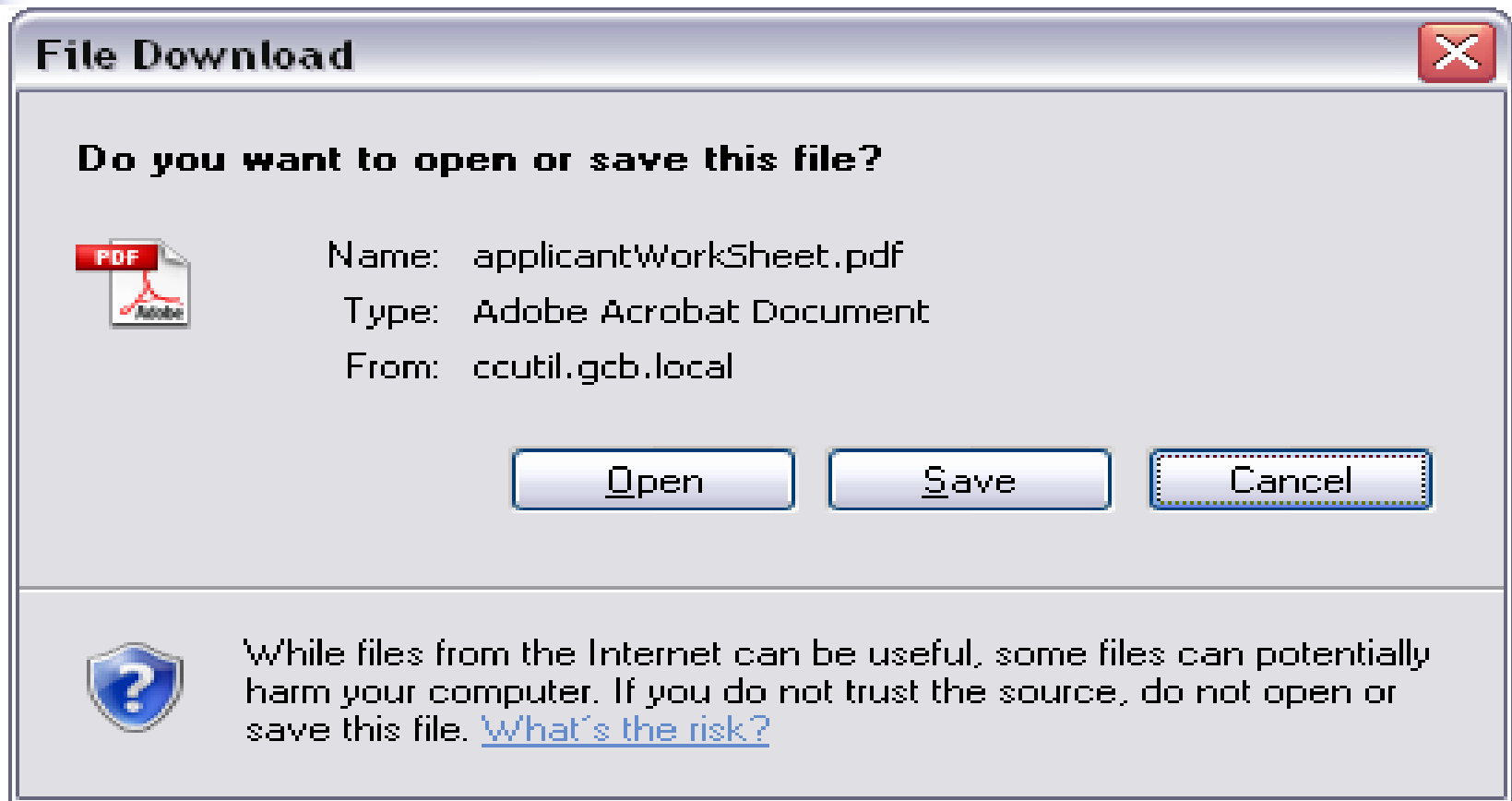
Record Successfully Saved.

[Worksheet](#) [Save](#) [Close](#)

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Done Internet 100%

Online Application uses pdf files




Applicant Worksheet

applicantWorkSheet[1].pdf - Adobe Reader

File Edit View Document Tools Window Help

105% Find



**Nevada Gaming Control Board
Enforcement Division**

Gaming Employee Registration Checklist

An account for the applicant has been created with the following information:

Name: Mouse, Minnie M	Hire Date: 02/17/2010
Location: 19TH HOLE	Gaming Position: Baccarat Dealer

Browse to this site to complete your application: <https://gcbger.nv.gov/regApp>

Note: Do not use Google or Yahoo to access the application.

Applicant Login Information:

Applicant Id: A1000009
Password: U%M%WYBF

Instructions:

You must fill out the application completely by providing as much information as you can even if it is not marked as required.


For an existing applicant:

Applicant Search - Windows Internet Explorer provided by Gaming Control Board

https://gcbger.nv.gov/ger/faces/ApplicantSearch.jsp

File Edit View Favorites Tools Help

Applicant Search

 **Gaming Employee Registration** 

Applicant Search

Search By: * ▼

Nbr: *
(No Punctuation or Special Characters)

Last Name: *

First Name: *

DOB: *
(mm/dd/yyyy)

[Main](#) | [Logout](#) | [Contact Us](#) | [Help](#)

Done Internet 100%

Applicant Search Results

Applicant Search Result - Windows Internet Explorer provided by Gaming Control Board

https://gcbger.nv.gov/ger/faces/ApplicantSearch.jsp

File Edit View Favorites Tools Help

Applicant Search Result

 **Gaming Employee Registration** 

Applicant Search Results
Search Criteria
SSN: '900-01-5173'

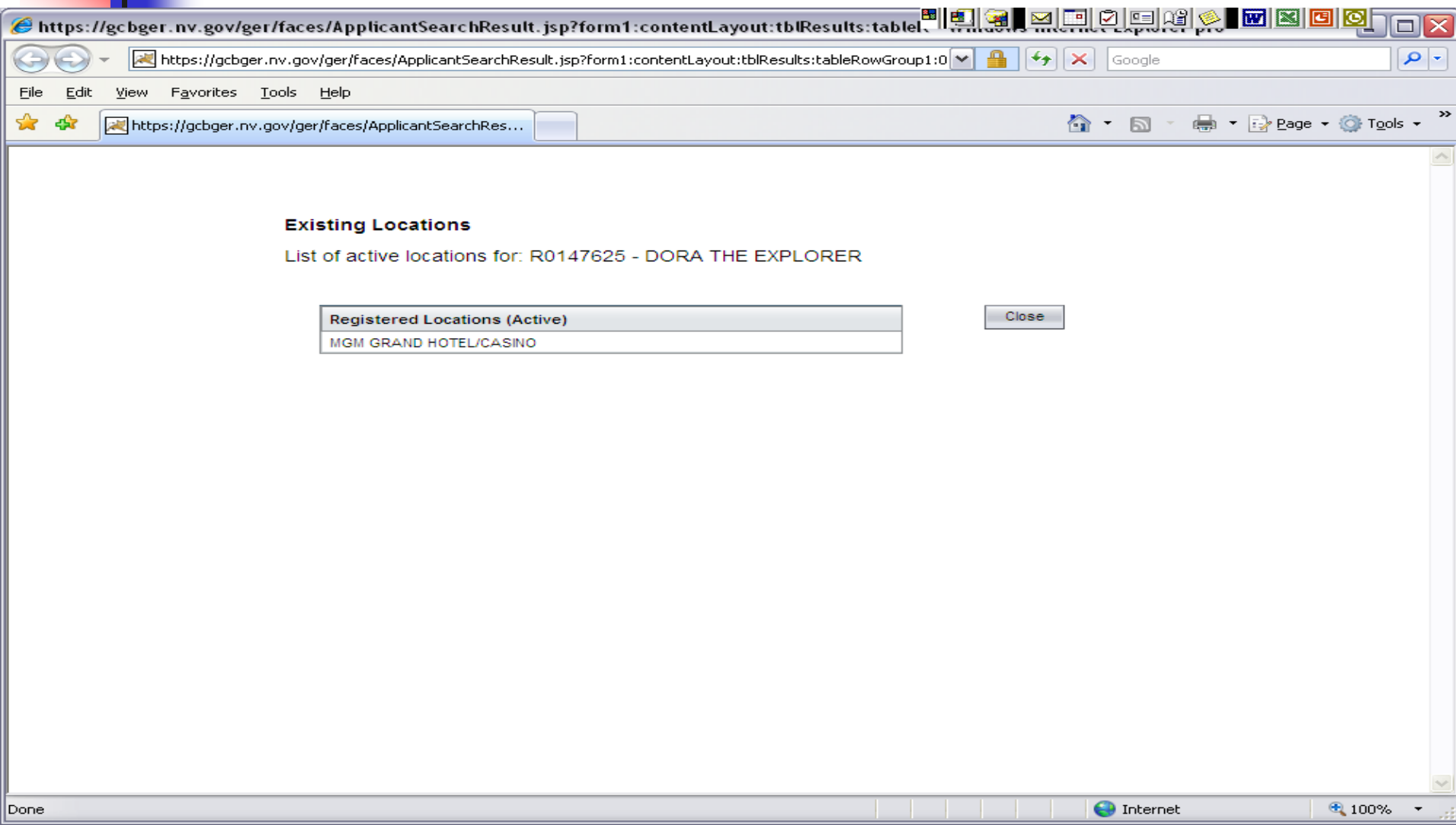
Search Results						
Name	Birthdate	Warning	Reg Nbr	Exp Date	Comment	
DORA THE EXPLORER	01/01/1986		R0147625	04/23/2014		View Locations

[New Search](#)

[Main](#) | [Logout](#) | [Contact Us](#) | [Help](#)

Done Internet 100%

Click on "View Locations"



For an existing applicant: choose an option then "Continue"

http://ccutil.gcb.local:8080/ger/faces/ApplicantSearchResult.jsp?form1:contentLayout:tblResults



Gaming Employee Registration



Please select the appropriate Transaction Type from the options listed below:

- ☐ **Change of Name**
Select this option when changing personal information, contact information, work history or arrest history.
Only required for a change of name.
Transaction Fee: \$0.00
- ☐ **Change of Location or Additional Work**
Select this option when an applicant wishes to change their work location or add an additional location to their registration.
They will be able to modify personal information & contact information while providing additional work history or arrest history.
Transaction Fee: \$0.00
- ☐ **Renewal**
Select this option when an applicant wishes to renew their registration.
They will be able to modify personal information & contact information while providing additional work history or arrest history.
Transaction Fee: \$75.00

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Note on Change of Name

- Enter the applicant's **new name** in the header and click "Save"
- The applicant will still log into the system and update all information
- HR responsible for entering new name, not the applicant



HR Process: Submitting to GCB

- Applicant Management Screen
- Status explanations
- Submit to GCB
- Required paperwork
- “What if?”

Applicant Management Screen:

now defaults to show "Complete" apps only

https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp - Windows Internet Explorer provided by Gam...

https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp

File Edit View Favorites Tools Help

https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp

Page Tools

Gaming Employee Registration

Applicant Management

Filter: Complete

Begin: (mm/dd/yyyy) End: (mm/dd/yyyy)

Search Clear

The saved column represents the last activity to take place on the application.

View Status Descriptions

App Id	Name	Status	Type	Hired	Saved	SSN	Location
A0906997	BE	Complete	Registration Renewal	05/28/1997	08/31/2009		BELLAGIO
A0906775	BR	Complete	Registration Renewal	10/24/1994	09/01/2009		BELLAGIO
A0905795	FLI HE	Complete	Registration Renewal	10/12/1998	09/01/2009		BELLAGIO
A0906193	GA CA	Complete	Registration Renewal	09/28/1998	09/01/2009		BELLAGIO
A0906114	GA RO	Complete	Registration Renewal	11/15/1989	08/25/2009		BELLAGIO
A0906703	RO RO	Complete	Registration Renewal	12/10/1993	08/27/2009		BELLAGIO
A0906312	SC IRV...	Complete	Registration Renewal	10/21/1993	08/24/2009		BELLAGIO

Main | Logout | Contact Us | Help

Internet 100%

To see other status or search by name, use "Filter"

https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp - Windows Internet Explorer provided by Gam...


https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp

File Edit View Favorites Tools Help


https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp

Google

Home RSS Print Page Tools



Gaming Employee Registration



Applicant Management

Filter: Complete

Begin: All
Social Security Number
Last Name
Complete
Incomplete
Obsolete
Submitted

The saved column represents the status of the application.

App Id	Name	Type	Hired	Saved	SSN	Location
No items found.						

End: (mm/dd/yyyy)

Search Clear

View Status Descriptions

[Main](#) | [Logout](#) | [Contact Us](#) | [Help](#)

Done Internet 100%



HR Process: Applicant Management Status Definitions

- Complete
 - Incomplete
 - Obsolete
 - Submitted
-
- *Important Note: This screen will **NOT** update the status to "Object" – you will have to use the Applicant Search function to see this*



Status Definitions (cont.)

- Cheat sheet on Applicant Management Screen (“View Status Descriptions”)
- Obsolete Applications:
 - 30 days to start (from creation of header)
 - Each login resets time frame 30 days out



HR Process: Submitting to GCB

- Access Applicant Management screen and click on applicant's name
- Verify status is "Complete"
- Check boxes for Fingerprint Receipt and Payment Received
- Click on "Submit"
- Print receipt for HR records and "card" for applicant
- Write A# and R# on payment and fingerprint receipt

Submit to GCB: New or Renewal

http://ccutil.gcb.local:8080/ger/faces/ApplicantMgmt.jsp?form1:contentLayout:tblAppMgmt:table...



Gaming Employee Registration



Applicant Registration

Status: Complete

SSN: * 222-33-4444 Applicant ID: A0900004

First Name: * HR Location: *

Middle Name: Work Location: *

Last Name: * Category: * Position: *

Hire Date: *  ☒ Fingerprint Received ☒ Payment Received

mm/dd/yyyy ☐ Withdraw Application

[Main](#) | [Logout](#) | [Contact Us](#) | [Help](#)

Submit to GCB: Change of Location or Change of Name

https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp?form1:contentLayout:tblAppMgmt:tableRowGroup1:1:tableColumn5:h

File Edit View Favorites Tools Help

https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp?f...

Google

Home RSS Print Page Tools



Gaming Employee Registration



Applicant Registration

Status: Complete

SSN: * 900-01-5173

Applicant ID: A0907250

First Name: * DORA

Middle Name: THE

Last Name: * EXPLORER

Hire Date: * 09/02/2009
mm/dd/yyyy

Date of Birth: * 01/01/1986

HR Location: * 01620 - OASIS RESORT CASINO GOLF & SPA (Non Restricted)

Work Location: * 01620 - OASIS RESORT CASINO GOLF & SPA (Non Restricted)

Category: * Surveillance

Position: * Surveillance Mgr

☐ Withdraw Application

Unlock

Submit

Save

Return

[Main](#) | [Logout](#) | [Contact Us](#) | [Help](#)

Done

Internet 100%



Forms to Mail to GCB:

- Fingerprint Receipt
- Payment
- HR Transaction Receipt (print out right after you click "Submit")
 - 3 copies of Transaction Receipt provided
 - One to retain for your HR records
 - One to send to GCB
 - One to give the applicant (with "card" at bottom)
 - All three copies print out as one document
- *Note: Fingerprint Receipt and payment only required with new and renewal applications. No paperwork to send to GCB on change transactions at this time.*

HR Transaction Receipt: HR Copy



HR Transaction Receipt: GCB Copy





Can you help us?

- Write in the Applicant ID ("A #") and the gaming registration # ("R #") on the money order and fingerprint receipt
- This ensures the payment is credited to the correct applicant.

HR Transaction Receipt: Applicant copy with card

GamingEmployeeRegistration[1].pdf - Adobe Reader

File Edit View Document Tools Window Help

3 / 3 100% Find

State of Nevada Gaming Control Board Gaming Employee Registration

Applicant ID: A0907250	Name: EXPLORER, DORA THE
Registration Number: R0147625	Expiration Date: 04/23/2014
App Type: Change of Name	
Submitted By: OASIS RESORT CASINO GOLF &	
Working At: OASIS RESORT CASINO GOLF &	
Position: Surveillance Mgr	
Date Submitted: 09/02/2009	
Operator Submitted: Saoud, Rebecca	

**State Gaming Control Board
Gaming Employee Registration**

EXPLORER, DORA THE
R0147625 **Expiration:** 04/23/2014

The Gaming Control Board may object to the registration of an applicant within 120 days after receipt of the application for any of the specific grounds of NRS 463.335(12).

Print cards for all employees:
Click on R# to access card

Applicant Search Result - Windows Internet Explorer provided by Gaming Control Board

https://gcbger.nv.gov/ger/faces/ApplicantSearch.jsp

File Edit View Favorites Tools Help

Applicant Search Result

Gaming Employee Registration

Applicant Search Results

Search Criteria
SSN: '900-01-5173'

Search Results						
Name	Birthdate	Warning	Reg Nbr	Exp Date	Comment	
DORA THE EXPLORER	01/01/1986		R0147625	04/23/2014		View Locations

[New Search](#)

[Main](#) | [Logout](#) | [Contact Us](#) | [Help](#)

Done Internet 100%

Reprint Card and/or HR Receipt once submitted through Applicant Management

https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp?form1:contentLayout:tblAppMgmt:tableRowGroup1:0:tableColumn5:h

File Edit View Favorites Tools Help

https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp?f...

Page Tools



Gaming Employee Registration



Applicant Registration

Status: Submitted - Record is locked, no changes can be made

SSN: * 222-22-2222 Applicant ID: A0900568

First Name: * IMA HR Location: * 00655 - BELLAGIO (Non Restricted) ▼

Middle Name: * LUCKY Work Location: * 00655 - BELLAGIO (Non Restricted) ▼

Last Name: * GALL Category: * Table Games ▼ Position: * Pit Supv ▼

Hire Date: * 06/22/2009 
mm/dd/yyyy

Date of Birth: * 01/01/1950

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Done Internet 100%



Gaming “card” reminders

- Not an “official” document
- Licensee must still verify in online system
- Subject to objection or revocation by GCB pending background investigation
- Not a form of identification
- May be laminated by HR if possible
- Two ways to print: via Applicant Management once submitted to GCB, or via Applicant Search (click on R#)



What if...?

- An applicant loses his or her password to get into the system?
 - Reset Application in Applicant Management screen and reprint worksheet
- An applicant completes the online app and needs to go back in?
 - Unlock the application from the Applicant Management screen.
- An applicant decides not to take the job?
 - Withdraw Application in Applicant Management screen and enter withdraw reason

Please note: Your property will still be charged for applicants fingerprinted and withdrawn.

Reset Application Function: from Applicant Management screen

https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp?form1:contentLayout:tblAppMgmt:tableRowGroup1:0:tableColumn5:h

File Edit View Favorites Tools Help

https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp?f...

Google

Page Tools



Gaming Employee Registration



Applicant Registration

Status: Incomplete

SSN: * 900-01-5173

Applicant ID: A0907250

Reset Application

First Name: * DORA

HR Location: * 01620 - OASIS RESORT CASINO GOLF & SPA (Non Restricted)

Middle Name: * THE

Work Location: * 01620 - OASIS RESORT CASINO GOLF & SPA (Non Restricted)

Last Name: * EXPLORER

Category: * Surveillance

Position: * Surveillance Mgr

Hire Date: * 09/02/2009
mm/dd/yyyy

Date of Birth: * 01/01/1986

☐ Withdraw Application

Save Return

[Main](#) | [Logout](#) | [Contact Us](#) | [Help](#)

Done

Internet 100%

Unlock Application Function: to allow applicant to log in again

https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp?form1:contentLayout:tblAppMgmt:tableRowGroup1:1:tableColumn5:h

File Edit View Favorites Tools Help

https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp?f...

Home RSS Print Page Tools



Gaming Employee Registration



Applicant Registration

Status: Complete

SSN: * 900-01-5173

Applicant ID: A0907250

First Name: * DORA

HR Location: * 01620 - OASIS RESORT CASINO GOLF & SPA (Non Restricted)

Middle Name: * THE

Work Location: * 01620 - OASIS RESORT CASINO GOLF & SPA (Non Restricted)

Last Name: * EXPLORER

Category: * Surveillance

Position: * Surveillance Mgr

Hire Date: * 09/02/2009
mm/dd/yyyy

Date of Birth: * 01/01/1986

☐ Withdraw Application

Unlock **Submit** **Save** **Return**

[Main](#) | [Logout](#) | [Contact Us](#) | [Help](#)

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Withdraw Application Function

https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp?form1:contentLayout:tblAppMgmt:tableRowGroup1:1:tableColumn5:h

File Edit View Favorites Tools Help

https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp?f...

Google

Home RSS Print Page Tools



Gaming Employee Registration



Applicant Registration

Status: Complete

SSN: * 900-01-5173

Applicant ID: A0907250

First Name: * DORA

Middle Name: THE

Last Name: * EXPLORER

Hire Date: * 09/02/2009
mm/dd/yyyy

Date of Birth: * 01/01/1986

HR Location: * 01620 - OASIS RESORT CASINO GOLF & SPA (Non Restricted)

Work Location: * 01620 - OASIS RESORT CASINO GOLF & SPA (Non Restricted)

Category: * Surveillance

Position: * Surveillance Mgr

☐ Withdraw Application

Unlock Submit Save Return

[Main](#) | [Logout](#) | [Contact Us](#) | [Help](#)

Internet 100%


To Withdraw Application

https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp?form1:contentLayout:tblAppMgmt:tableRowGroup1:1:tableColumn5:h

File Edit View Favorites Tools Help

https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp?f...

Page Tools



Gaming Employee Registration



Applicant Registration

Status: Complete

SSN: * 900-01-5173

Applicant ID: A0907250

First Name: * DORA

Middle Name: THE

Last Name: * EXPLORER

Hire Date: * 09/02/2009
mm/dd/yyyy

Date of Birth: * 01/01/1986

HR Location: * 01620 - OASIS RESORT CASINO GOLF & SPA (Non Restricted)

Work Location: * 01620 - OASIS RESORT CASINO GOLF & SPA (Non Restricted)

Category: * Surveillance

Position: * Surveillance Mgr

☒ Withdraw Application (If checked, provide reason below)

[Main](#) | [Logout](#) | [Contact Us](#) | [Help](#)

Done Internet 100%



What if...? Cont.

- An applicant is in Object status?
 - The system will not allow you to create header for this applicant.
- An applicant has two applications in the system at once?
 - The system will give an error message that the applicant must finish the pending application first.
- An applicant does not have an SSN?
 - The applicant will have to register via the paper process at this time.



More “What Ifs...”

- What if an applicant starts the online process and cannot complete it, and we have to give them paper?
 - Withdraw the application in the online system with a note that the applicant completed the paper process in the “Reason” box.
- What if we forget to print out the HR Transaction receipt after we submit?
 - From Applicant Management, click on applicant’s name, and click on “Receipt.”

Click on "Receipt" to reprint HR Transaction Receipt

https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp?form1:contentLayout:tblAppMgmt:tableRowGroup1:0:tableColumn5:h

File Edit View Favorites Tools Help

https://gcbger.nv.gov/ger/faces/ApplicantMgmt.jsp?f...

Google

Page Tools



Gaming Employee Registration



Applicant Registration

Status: Submitted - Record is locked, no changes can be made

SSN: * 222-22-2222 Applicant ID: A0900568

First Name: * IMA HR Location: * 00655 - BELLAGIO (Non Restricted)

Middle Name: * LUCKY Work Location: * 00655 - BELLAGIO (Non Restricted)

Last Name: * GALL Category: * Table Games Position: * Pit Supv

Hire Date: * 06/22/2009 
mm/dd/yyyy

Date of Birth: * 01/01/1950

Reg Card **Receipt** Return

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Timelines/Deadlines

- Registration Expiration 5 years from submittal by licensee HR
- App fed into GCB database once payment and fingerprints received
- Applicant can renew up to 60 days in advance
- Must mail paperwork to GCB within 5 days of receipt AND completed online app
- GCB still has 120 days to complete the background investigation



HR Management Reports

- Registration Expiration
 - 30 day, 60 day, 90 day, 120 day, and Extended Range
- Withdrawn Applicants
 - For reference for fingerprint billing
- Sort Applicant Management screen by name, status, etc.

Registration Expiration Report

http://ccutil.gcb.local:8080/ger/faces/RegExpRpt.jsp - Windows Internet Explorer provided by Ga...



Gaming Employee Registration



Registration Expiration Search

Select the Number of Days from the current date, or select Extended Range to enter a date range. Select a location and click search.

Number of Days: *	<input type="text" value="Select an Option"/>	Location: *	<input type="text" value="RED ROCK CASINO RESORT SPA"/>
From Date:	<input type="text" value=""/>	To Date:	<input type="text" value=""/>

(mm/dd/yyyy)

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Expiration Report – click “Export” to create Excel spreadsheet

http://ccutil.gcb.local:8080/ger/faces/RegExpRpt.jsp - Windows Internet Explorer provided by Ga...



Gaming Employee Registration



Registration Expiration Search

Select the Number of Days from the current date, or select Extended Range to enter a date range. Select a location and click search.

Number of Days: * 90 Days Location: * RED ROCK CASINO RESORT SPA

From Date: (mm/dd/yyyy) To Date: (mm/dd/yyyy)

Results

Registration Nbr	Name	↑↓	Expire Date	↑↓	Location Name
R01	LAJ		Jun 30, 2009		RED ROCK CASINO RESORT SPA
R01	FIG		Jun 15, 2009		RED ROCK CASINO RESORT SPA
R01	FRJ		Jul 4, 2009		RED ROCK CASINO RESORT SPA
R01			May 18, 2009		RED ROCK CASINO RESORT SPA
R01	BIS		Jun 24, 2009		RED ROCK CASINO RESORT SPA
R01	GA		Jul 28, 2009		RED ROCK CASINO RESORT SPA
R01	VA		Jun 18, 2009		RED ROCK CASINO RESORT SPA
R01	RID		Jul 6, 2009		RED ROCK CASINO RESORT SPA

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Expiration Report Details

- Color coded
- **RED** = Expired
- **YELLOW** = Expires within 30 days


Keep in mind: This report WILL show terminated EEs until we can work the termination report into the system.

Withdrawn Applicants Report

http://ccutil.gcb.local:8080/ger/faces/WithdrawnApplicants.jsp - Windows Internet Explorer pro...



Gaming Employee Registration



Withdrawn Applicant Search

Select a location, enter the withdraw date range and click search.

Location: * ▼

From Date: (mm/dd/yyyy) To Date: (mm/dd/yyyy)

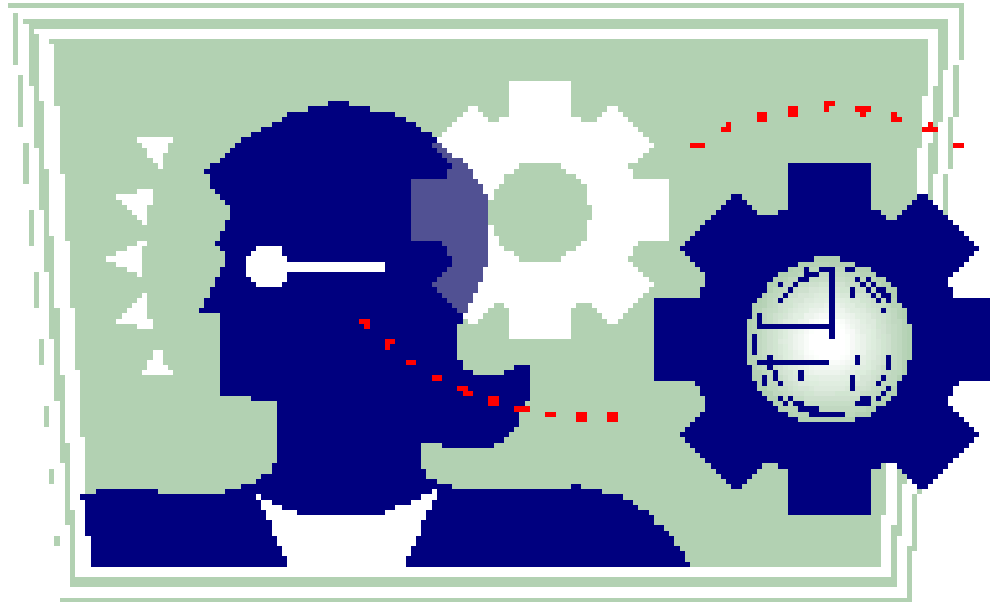
[Main](#) | [Logout](#) | [Contact Us](#) | [Help](#)



Other Perks

- Ability to print “cards” for all gaming employees
- Ability to e-mail GCB with questions using “Contact Us” feature
 - eru@gcb.nv.gov
- 24-7 Help Desk to assist applicants
 - (702) 486-3340

Let's Switch Gears...





Applicant Screens:

<https://gcbger.nv.gov/regApp>

- Navigating through the application
- Buttons on each page
- Save feature
- Ability to print a copy of their application (not to be provided to HR – for the applicant's records **only**)

Applicant Screens: Personal Information – for a new applicant

https://65.174.178.177/regApp/faces/Login.jsp;jsessionid=FB5C82CB41D63F70B3793062E4F2D699

https://65.174.178.177/regApp/faces/Login.jsp;jsessionid=FB5C82CB41D63F70B3793062E4F2D699



Gaming Employee Registration



Applicant ID: A0900051 **Property:** RED ROCK CASINO RESORT SPA **Status:** Incomplete

Applicant: Mouse, Mighty Joe **Hire Date:** 05/07/2009 **Gaming Position:** Security Armed Officer

[Personal Info](#) [Contact Info](#) [Work History](#) [Arrest History](#) [Child Support](#) [Questionnaire](#) [Release](#) [Last Step](#)

Personal Information

Drivers Lic Nbr: **Drivers Lic State:** **U.S. Citizen?**

Passport Nbr: **Passport Country:** **Naturalization Nbr:**

Sex: * **Hair Color:** * **Alien Card Nbr:**

Race: * **Eye Color:** * **Height:** * **Weight:** *

Date of Birth: * **Country of Birth:** * **State of Birth:**

City of Birth:

Alias / Maiden Names:

First Name *	Middle Name	Last Name *	
Mighty	Joe	Mouse	Delete

[New](#)

Body Marks(Tattoos, Scars, Mark, etc):

Mark *	Mark Location *	
No items found.		

[New](#)

[Help](#) [Next >](#) [Logout](#)

Please note: All Changes will be saved when a navigation or logout button is clicked.


Done Internet 100%

Applicant Screens: Contact Information

https://65.174.178.177/regApp/faces/PersonalInfo.jsp - Windows Internet Explorer provided by C...
https://65.174.178.177/regApp/faces/PersonalInfo.jsp



Gaming Employee Registration



Applicant ID: A0900051 Property: RED ROCK CASINO RESORT SPA Status: Incomplete
Applicant: Mouse, Mighty Joe Hire Date: 05/07/2009 Gaming Position: Security Armed Officer

Personal Info Contact Info Work History Arrest History Child Support Questionnaire Release Last Step

Applicant Contact Information

Note: Provide a Mailing Address only if different than the Residence Address.

	Address Nbr *	Direction	Street Name *	Street Type *	Apt/Suite	City *	State *	Zip *
Residence:	<input type="text"/>	Select an Option ▼	<input type="text"/>	Select an Option ▼	<input type="text"/>	<input type="text"/>	Select an Option ▼	<input type="text"/>
Mailing:	Street ▼ <input type="text"/>	Select an Option ▼	<input type="text"/>	Select an Option ▼	<input type="text"/>	<input type="text"/>	Select an Option ▼	<input type="text"/>
Phone:	<input type="text"/>		Cell Phone:	<input type="text"/>		Email:	<input type="text"/>	

Note: At least one phone number is required.

Emergency Contact Information

Relationship: *	<input type="text"/>	First: *	<input type="text"/>	Last: *	<input type="text"/>	Phone: *	<input type="text"/>	
	Address Nbr	Direction	Street Name	Street Type	Apt/Suite	City	State	Zip
Residence:	<input type="text"/>	Select an Option ▼	<input type="text"/>	Select an Option ▼	<input type="text"/>	<input type="text"/>	Select an Option ▼	<input type="text"/>


Help < Previous Next > Logout

Please note: All Changes will be saved when a navigation or logout button is clicked.


Done Internet 100%

Applicant Screens: Work History

http://ccutil.gcb.local:8080/regApp/faces/Questionnaire.jsp - Windows Internet Explorer provided



Gaming Employee Registration



Applicant ID: A0900020 **Property:** RED ROCK CASINO RESORT SPA **Status:** Incomplete
Applicant: Doe, Jane Test **Hire Date:** 04/22/2009 **Gaming Position:** Dealer (Unknown Game)

[Personal Info](#) | [Contact Info](#) | [Work History](#) | [Arrest History](#) | [Child Support](#) | [Questionnaire](#) | [Release](#) | [Last Step](#)

Work History

Please list each job (including current) held within the past five years. If you have no work history to list, you may go to the next page.
To Add or Save your changes, click the Add / Save button.

Employer: *

Country: *

From: *

Position: *

State: *

To: *
(Leave blank if current job)

City: *

Reason Left: *

[Add](#) [Clear](#)

Location	Position	From	To	Reason		
No items found.						

[Help](#) | [< Previous](#) | [Next >](#) | [Logout](#)

Please note: All Changes will be saved when a navigation or logout button is clicked.

Applicant Screens: Arrest History

Updated 12/9/09

https://192.168.34.10/regApp/faces/PersonalInfo.jsp - Windows Internet Explorer provided by The Gaming Control Board

https://192.168.34.10/regApp/faces/PersonalInfo.jsp

File Edit View Favorites Tools Help

https://192.168.34.10/regApp/faces/PersonalInfo.jsp

Home RSS Print Page Tools



Gaming Employee Registration



Applicant ID: A0900162 **Property:** HARRAHS CASINO HOTEL RENO **Status:** Incomplete

Applicant: Arrest, TestAh **Hire Date:** 10/06/2009 **Gaming Position:** Pit Mgr

[Personal Info](#) [Contact Info](#) [Work History](#) [Arrest History](#) [Child Support](#) [Questionnaire](#) [Release](#) [Last Step](#)

Arrest History

Have you at **ANY** time been arrested, indicted, received a citation, or been ordered to appear in court for any criminal offense during the past 10 years? * ▼

Done Internet 100%

Arrest History: "Yes" Answer

Updated 12/9/09

https://192.168.34.10/regApp/faces/PersonalInfo.jsp - Windows Internet Explorer provided by The Gaming Control Board

https://192.168.34.10/regApp/faces/PersonalInfo.jsp

File Edit View Favorites Tools Help

https://192.168.34.10/regApp/faces/PersonalInfo.jsp

Home RSS Print Page Tools



Gaming Employee Registration



Applicant ID: A0900162 Property: HARRAHS CASINO HOTEL RENO Status: Incomplete

Applicant: Arrest, TestAh Hire Date: 10/06/2009 Gaming Position: Pit Mgr

Personal Info Contact Info Work History **Arrest History** Child Support Questionnaire Release Last Step

Arrest History

Have you at ANY time been arrested, indicted, received a citation, or been ordered to appear in court for any criminal offense during the past 10 years? *

List each incident. (WARNING: Failure to list all incidents could result in the denial of your Gaming Registration. Do not list speeding, parking, or minor traffic violations.)
To Add or Save changes, click the Add / Save button.

Arrest Date: * (mm/yyyy) City: * State: *

Agency: * Offense: * Disposition: *

Date	Agency	City	State	Offense Charged	Disposition		
No items found.							

Done Internet 100%

Applicant Screens: Child Support

http://ccutil.gcb.local:8080/regApp/faces/ArrestHistory.jsp - Windows Internet Explorer provided



Gaming Employee Registration



Applicant ID: A0900020 **Property:** RED ROCK CASINO RESORT SPA **Status:** Incomplete

Applicant: Doe, Jane Test **Hire Date:** 04/22/2009 **Gaming Position:** Dealer (Unknown Game)

[Personal Info](#) [Contact Info](#) [Work History](#) [Arrest History](#) [Child Support](#) [Questionnaire](#) [Release](#) [Last Step](#)

Child Support

Pursuant to Nevada Revised Statute 425.520 every applicant is required to submit the Child Support Compliance Statement. Please select the appropriate response below:

Note: If you do not have children, please select Option 1. If you are presently having your wages garnished for child support or are making payments, but remain in arrears, you are considered in compliance and must select Option 2.

- ☐ 1. I am **not** subject to a court order for the payment for the support of a child in any state.
- ☐ 2. I am subject to a court order for the payment for the support of one or more children in Nevada, or another state, and am in compliance with the order or am in compliance with a plan approved by the District Attorney or other public or private agency enforcing the order for the repayment of the amount owed pursuant to the order.
- ☐ 3. I am subject to a court order for the payment for the support of one or more children and am **not** in compliance with the order or **do not** have a plan approved by the District Attorney or other public or private agency enforcing the order for the repayment of the amount owed pursuant to the order.

[Help](#) [< Previous](#) [Next >](#) [Logout](#)

Please note: All Changes will be saved when a navigation or logout button is clicked.

Applicant Screens: Questionnaire

https://gcbger.nv.gov/regApp/faces/ChildSupport.jsp - Windows Internet Explorer provided by Gaming Control Board

https://gcbger.nv.gov/regApp/faces/ChildSupport.jsp

File Edit View Favorites Tools Help

https://gcbger.nv.gov/regApp/faces/ChildSupport.jsp

Applicant ID: A0907250 Property: OASIS RESORT CASINO GOLF & SPA Status: Incomplete

Applicant: EXPLORER, DORA THE Hire Date: 09/02/2009 Gaming Position: Surveillance Mgr

Personal Info Contact Info Work History Arrest History Child Support Questionnaire Release Last Step

Gaming Questionnaire

Please answer the following questions by selecting the appropriate answer (Yes or No). Provide an explanation in the space provided when required. You must answer all 6 questions to complete the questionnaire. To access all of the questions, a scroll bar has been provided.

1. Are you now on bail, probation, parole, been released from custody on your own recognizance or have any active warrants for your arrest?

Answer
Select

2a. Have you ever been questioned about your participation in any gambling or larceny related (including embezzlement) offense committed against a gaming establishment in Nevada, including any violations of the regulations of the Nevada Gaming Control Board or Commission, by any agent of the Gaming Control Board or other law enforcement officer?

Answer
Select

2b. Have you ever been questioned about your participation in any gambling or larceny related (including embezzlement) offense committed against a gaming establishment in any jurisdiction outside of Nevada by any law enforcement officer?

Answer
Select

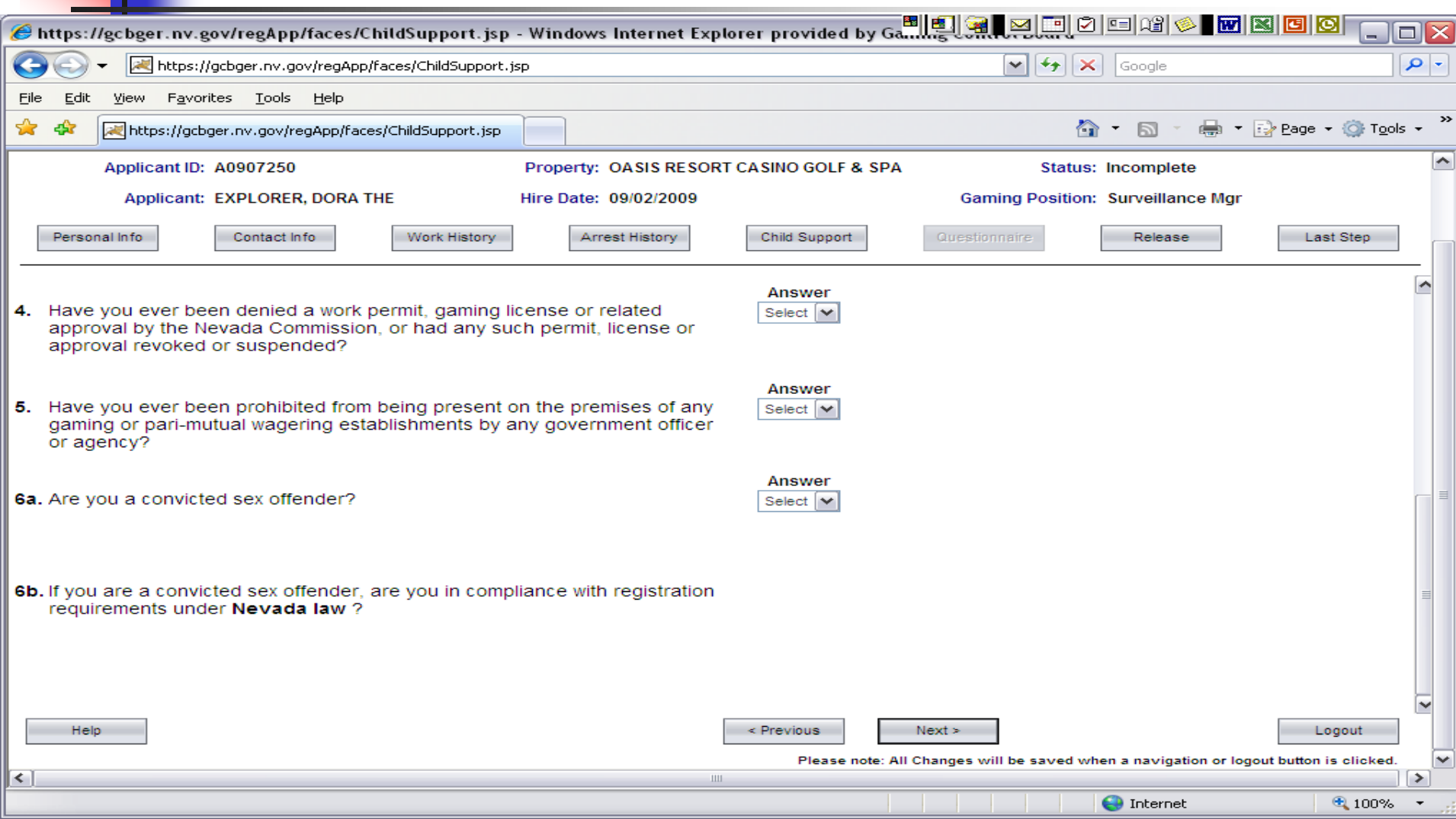
3. Have you ever been refused any work permits, license or related approval, to be involved in gaming, racing, or pari-mutual wagering in a state other than Nevada or had any such permit, license, or approval revoked or suspended?

Answer
Select

Help < Previous Next > Logout

Done Internet 100%

Questionnaire (cont.) - Applicants must use scroll bar to see these



The screenshot shows a web browser window with the URL <https://gcbger.nv.gov/regApp/faces/ChildSupport.jsp>. The browser is Windows Internet Explorer. The page displays applicant information and a questionnaire.

Applicant ID: A0907250
Property: OASIS RESORT CASINO GOLF & SPA
Status: Incomplete

Applicant: EXPLORER, DORA THE
Hire Date: 09/02/2009
Gaming Position: Surveillance Mgr

Navigation buttons: Personal Info, Contact Info, Work History, Arrest History, Child Support, **Questionnaire**, Release, Last Step

4. Have you ever been denied a work permit, gaming license or related approval by the Nevada Commission, or had any such permit, license or approval revoked or suspended?
Answer: Select

5. Have you ever been prohibited from being present on the premises of any gaming or pari-mutual wagering establishments by any government officer or agency?
Answer: Select

6a. Are you a convicted sex offender?
Answer: Select


6b. If you are a convicted sex offender, are you in compliance with registration requirements under Nevada law ?

Buttons: Help, < Previous, Next >, Logout

Please note: All Changes will be saved when a navigation or logout button is clicked.

Applicant Screens: Release

http://ccutil.gcb.local:8080/regApp/faces/PersonalInfo.jsp - Windows Internet Explorer provided



Gaming Employee Registration



Applicant ID: A0900020 **Property:** RED ROCK CASINO RESORT SPA **Status:** Incomplete

Applicant: Doe, Jane Test **Hire Date:** 04/22/2009 **Gaming Position:** Dealer (Unknown Game)

[Personal Info](#) [Contact Info](#) [Work History](#) [Arrest History](#) [Child Support](#) [Questionnaire](#) [Release](#) [Last Step](#)

Authorization to Release Criminal History Record Information

I hereby authorize and request any criminal justice agency to release or disclose records of my criminal history to the Nevada State Gaming Control Board for the purpose of gaming employee registration. The records include, but are not limited to, any and all documents that are maintained by criminal justice agencies that consist of information regarding any arrest, detention, indictment, information or other formal criminal charges and dispositions of charges including dismissals, acquittals, convictions, correctional supervision and release.

☒ I, **Jane Test Doe**, declare under the penalty of perjury that the forgoing is true and correct. Executed on: **04/22/2009**

Nevada Department of Public Safety Civil Applicant Waiver

I hereby authorize the Nevada State Gaming Control Board, to submit a set of my fingerprints to the Nevada Department Public Safety, Records Bureau for the purpose of accessing and reviewing Nevada and National criminal history records that may pertain to me. In giving this authorization, I expressly understand that the information may include information pertaining to notations of arrest, detainments, indictments, information or other charges for which the final court disposition is pending or is unknown to the above referenced agency. For records containing final court disposition information, I understand that the release may include information pertaining to dismissals, acquittals, convictions, sentences, correctional supervision information and information concerning the status of my parole or probation when applicable. Further, I understand that the information may include similar information obtained from other local, state and federal criminal justice agencies and may include information pertaining to convicted person data, outstanding arrest warrants, missing persons.

☒ I, **Jane Test Doe**, do hereby certify this action as my signature and irrevocably agree to the foregoing waiver. Executed on: **04/30/2009**

[Help](#) [< Previous](#) [Next >](#) [Logout](#)

Please note: All Changes will be saved when a navigation or logout button is clicked.

New



DPS Civil Applicant Waiver

- New portion of application mandated by Nevada Department of Public Safety.
- This is the only additional piece not in the current paper process.

Applicant Screens: Last Step


https://gcbger.nv.gov/regApp/faces/Release.jsp - Windows Internet Explorer provided by Gaming

https://gcbger.nv.gov/regApp/faces/Release.jsp


File Edit View Favorites Tools Help

https://gcbger.nv.gov/regApp/faces/Release.jsp

Home RSS Print Page Tools



Gaming Employee Registration



Applicant ID: A0900568 **Property:** BELLAGIO **Status:** Incomplete

Applicant: GALL, IMA LUCKY **Hire Date:** 06/22/2009 **Gaming Position:** Pit Supv

[Personal Info](#) [Contact Info](#) [Work History](#) [Arrest History](#) [Child Support](#) [Questionnaire](#) [Release](#) [Last Step](#)

Application Validation

The following items were not entered correctly. Please return to the page indicated to correct your answers.

Personal Info	
Field	Message
State of Birth	State is a required field.

Contact Info	
Field	Message
Contact Info	Please provide a Residence or Mailing address.
Contact Info	Please provide at least one phone number.
Contact Info	Please complete Emergency Contact Information.

Done

Internet 100%

Complete and Submit to HR

http://ccutil.gcb.local:8080/regApp/faces/Release.jsp - Windows Internet Explorer provided by Google



Gaming Employee Registration



Applicant ID: A0900020

Property: RED ROCK CASINO RESORT SPA

Status: Incomplete

Applicant: Doe, Jane Test

Hire Date: 04/22/2009

Gaming Position: Dealer (Unknown Game)

Personal Info

Contact Info

Work History

Arrest History

Child Support

Questionnaire

Release

Last Step

Application Completion and Submission

All sections of your application have been entered. If you wish to review or modify any information, please navigate to the appropriate page using the buttons above, make the changes, then return to this page to complete the application process.

To complete your application, please certify that you have read and understood the statement below by clicking the check box next to the statement, then click on the **Submit** button at the bottom of this page.

- ☒ I, **Jane Test Doe**, certify that the information entered on this application is true and correct to the best of my knowledge and belief and further that such certification is made with the full knowledge that any failure to disclose, misstate, or other attempt to mislead may be considered sufficient cause for denial or revocation of a permit to be employed in the gaming industry, as provided in NRS 463.335 and 463.337, or grounds for arrest pursuant to NRS 197.190. Please Note: A notice must be completed and filed with the State Gaming Board within 10 days of a change in employment location or obtaining an additional job as a gaming employee.

Certified on: 04/22/2009

Clicking on the **Report** button at the bottom of this page will print a copy of your application.

Help

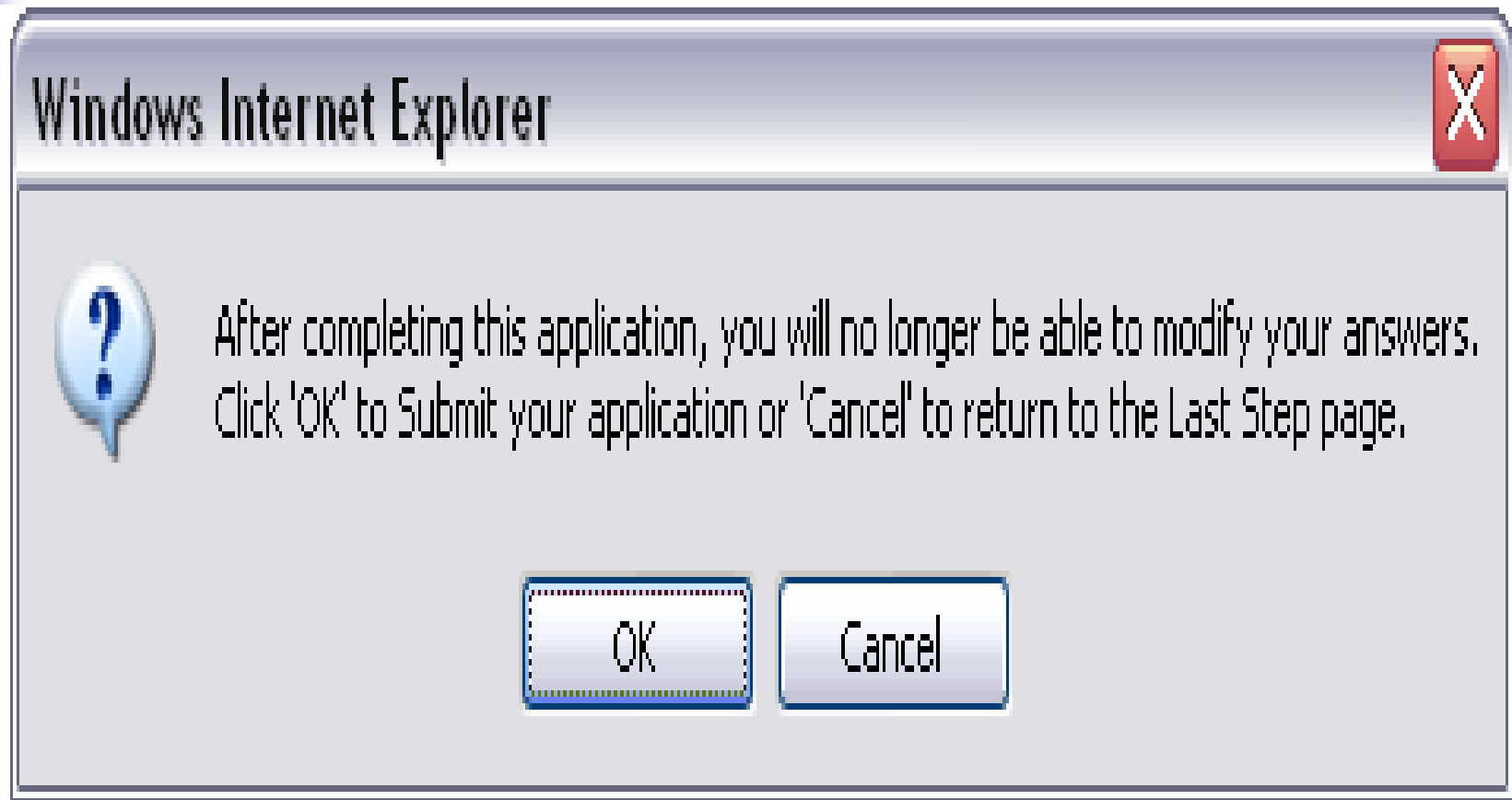
Report

Submit

Logout

Please note: All Changes will be saved when a navigation or logout button is clicked.

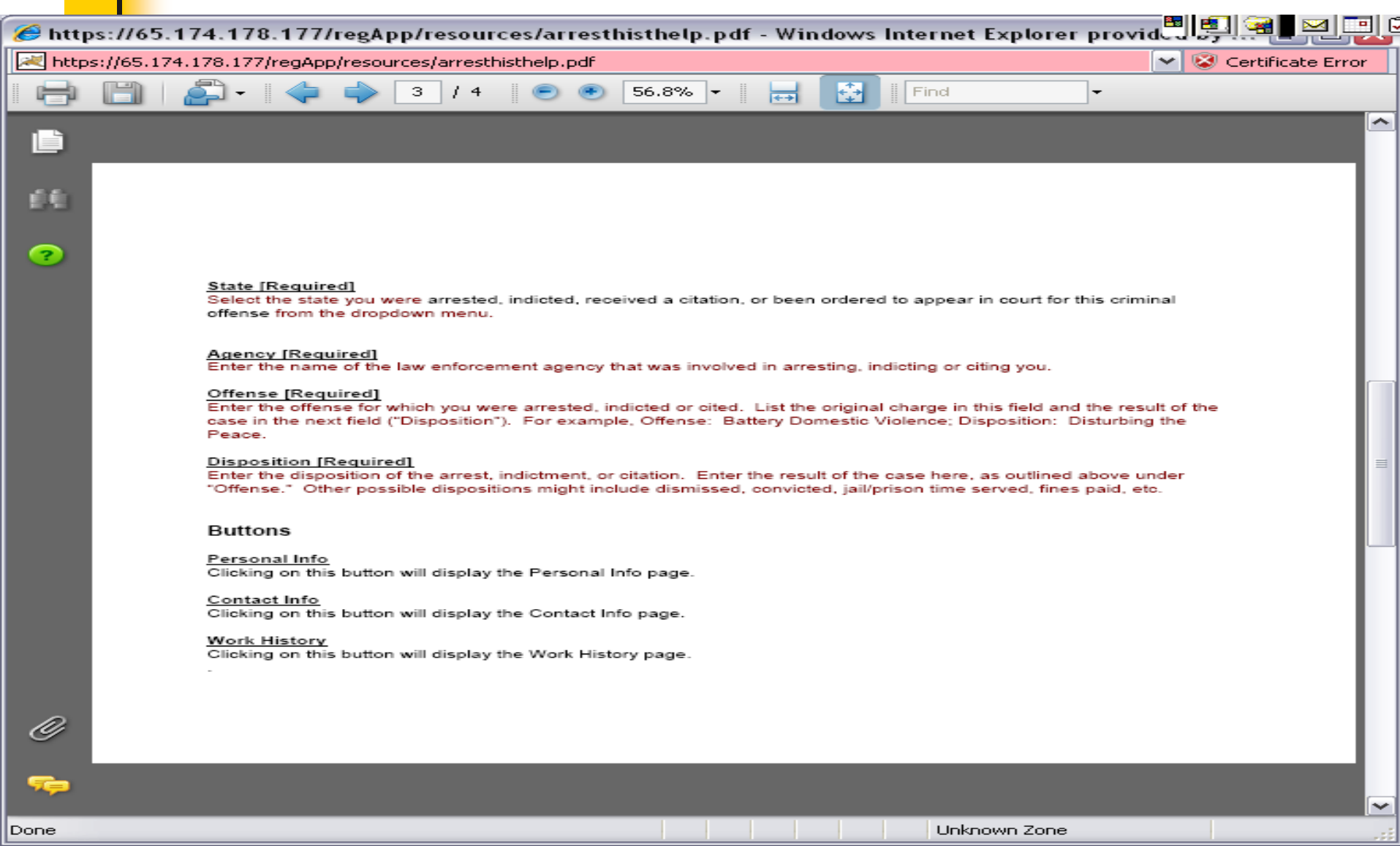
When Applicant Clicks "Submit"



When Applicant Clicks "Logout"



Help Files – on every page!






For an Existing Applicant – Prepopulated Information

https://gcbger.nv.gov/regApp/faces/RegisteredLocations.jsp - Windows Internet Explorer provide

https://gcbger.nv.gov/regApp/faces/RegisteredLocations.jsp

File Edit View Favorites Tools Help

https://gcbger.nv.gov/regApp/faces/RegisteredLocat...

 **Gaming Employee Registration** 

Applicant ID: A0900568 **Property:** BELLAGIO **Status:** Incomplete

Applicant: GALL, IMA LUCKY **Hire Date:** 06/22/2009 **Gaming Position:** Pit Supv

[Personal Info](#) [Contact Info](#) [Work History](#) [Arrest History](#) [Child Support](#) [Questionnaire](#) [Release](#) [Last Step](#)

Personal Information

Drivers Lic Nbr: 123456789 **Drivers Lic State:** Select an Option **U.S. Citizen?** Yes

Passport Nbr: 123456789 **Passport Country:** Select an Option **Naturalization Nbr:**

Sex: * Female **Hair Color:** * Black **Alien Card Nbr:**

Race: * Black/African American **Eye Color:** * Brown **Height:** * 5 06 **Weight:** * 125

Date of Birth: * 01/01/1950 (mm/dd/yyyy) **Country of Birth:** * United States **State of Birth:** Select an Option

City of Birth: LAS VEGAS

Alias / Maiden Names: [View Existing Names](#)

First Name *	Middle Name	Last Name *	
IMA	LUCKY	GALL	Delete

[New](#)

Body Marks(Tattoos, Scars, Mark, etc): [View Existing Body Marks](#)

Mark *	Mark Location *	
No items found.		

[New](#)

Done Internet 100%

View Existing AKA Names and Body Marks

Existing Body Marks - Windows Internet Explorer provided by Gaming Control Board

https://gcbger.nv.gov/regApp/faces/faces/ExistingBodyMarks.jsp

Existing Body Marks

This list represents the body marks that had previously been provided for this account.

Body Mark	Mark Location
Tattoo	Shoulder, Left
Scar	Abdomen

Close

Done Internet 100%

Work History page – Existing Applicant


https://gcbger.nv.gov/regApp/faces/PersonalInfo.jsp - Windows Internet Explorer provided by Ga

https://gcbger.nv.gov/regApp/faces/PersonalInfo.jsp


File Edit View Favorites Tools Help

https://gcbger.nv.gov/regApp/faces/PersonalInfo.jsp

Page Tools



Gaming Employee Registration



Applicant ID: A0900568
Applicant: GALL, IMA LUCKY

Property: BELLAGIO
Hire Date: 06/22/2009

Status: Incomplete
Gaming Position: Pit Supv

[Personal Info](#) [Contact Info](#) [Work History](#) [Arrest History](#) [Child Support](#) [Questionnaire](#) [Release](#) [Last Step](#)

Work History

Existing Work History Information

Location	Position	From	To	Reason
STARDUST HOTEL AND C	EMPLOYEE	40/00		
STARDUST HOTEL AND C	DEALER (UNKNOWN)	06/09		

In addition to what is listed above, please list each job (including current) held within the past five years. To Add or Save your changes, click the Add / Save button .

Employer: *
Country: *
From: *

Position: *
State: *
To: *
(Leave blank if current job)

City: *
Reason Left:

Location	Position	From	To	Reason
No items found.				

Done Internet 100%

Arrest History – Existing Applicant


As of 12/9/09, no longer required to list ANY arrest history.

https://192.168.34.10/regApp/faces/PersonalInfo.jsp - Windows Internet Explorer provided by The Gaming Control Board

https://192.168.34.10/regApp/faces/PersonalInfo.jsp

File Edit View Favorites Tools Help

https://192.168.34.10/regApp/faces/PersonalInfo.jsp

 **Gaming Employee Registration** 

Applicant ID: A0900017 **Property:** MAIN STREET STATION HOTEL, CASINO AND BR **Status:** Incomplete

Applicant: rogers, victoria marie **Hire Date:** 06/09/2009 **Gaming Position:** 21 Dealer

[Personal Info](#) [Contact Info](#) [Work History](#) [Arrest History](#) [Child Support](#) [Questionnaire](#) [Release](#) [Last Step](#)

Arrest History

Have you at ANY time been arrested, indicted, received a citation, or been ordered to appear in court for any criminal offense during the past 5 years? *

Done Internet 100%



Post-Rollout FAQ's

- Can HR type the information into the system if they complete it on paper?
 - No.
- What if an applicant starts the online process and has to complete the app on paper?
 - Withdraw the application and for "Reason" enter "Completed paper process."



Questions?



Thank you!

